

Laira Green Primary School

SEN School Information Report- 2016-2017

	Questions	School Response
1	How does the school assess the progress of pupils and what would they do if I think my child may have special educational needs?	<p>The progress of all pupils is monitored on a six weekly basis by class/subject teachers and the senior leadership team. We use an online data tracking system in conjunction with regular pupil progress meetings.</p> <p>Class teachers report on a weekly basis to the senior leadership team outlining any concerns.</p> <p>When a pupil is not making expected progress in a particular area of learning the school can quickly identify the need for additional support. This will then be discussed with parents/carers and the pupil concerned.</p> <p>In addition the school employs a 'raising concern' form to quickly highlight any daily concerns.</p> <p>If parents/carers have concerns about the progress or attainment of their child they should, in the first instance, make an appointment to speak to the class teacher to discuss their concerns, who will then liaise with our Special Needs Coordinator (SENCO) as appropriate. Our Senco is Mrs Helen Buckingham.</p> <p>A graduated approach is taken, often through information gathering and observation. Working</p>

		<p>alongside parents we will then establish what support is needed and at what level.</p>
<p>2</p>	<p>How will Laira Green and its staff support my child?</p>	<p>High quality teaching comes first with differentiation planned for all children.</p> <p>A provision map is also created for each class to outline a range of targeted interventions needed for their learning.</p> <p>Having identified a specific need, our school will :</p> <ul style="list-style-type: none"> - meet with parents to discuss the SEND pathway of support. - where appropriate, we will create an Individual Education Plan (IEP) to support the child's learning. - we will monitor the progress of all children receiving additional support to ensure that the provision we have put in place is having the impact we are expecting. We will review outcomes in order to see if a multi- agency approach is needed. If this is the case a Team Around Me/Family (TAM/TAF) will often follow and a Multi-Agency Support Plan is created. - the IEP targets and Multi-Agency Support Plans will be reviewed regularly with the parents/carer/professionals involved to monitor their effectiveness. <p>A wide range of interventions are available from:</p> <ul style="list-style-type: none"> 1 to 1 support Teaching Assistant (TAs) small group work Fresh Start Literacy support with the SENCO Targeted daily reading for identified children <p>Specialist support including –</p> <ul style="list-style-type: none"> Music teacher PE teaching

		<p>Modern Foreign Language Forest Schools outdoor learning Learning Mentor and a range of therapists. Our Senco is Mrs Helen Buckingham.</p> <p>All staff have training on Safeguarding both for the Designated Staff member and the whole staff to ensure all children have a safe learning environment.</p>
3	How accessible is the school environment?	<p>We have trained staff who have expertise in supporting a range of individual needs that are allocated accordingly.</p> <p>We have a variety of additional resources and materials to support children with a range of needs. Including pencil grips, coloured paper, visual timetables, calm boxes etc.</p> <p>We have an Accessibility Plan in place and where feasible, make reasonable adjustments to improve the accessibility of our environment to meet individual needs. For example lowering hand rails on stairs, soft play areas, painted edges to steps etc.</p>
4.	Where can I find information about the school's approach to pupils with SEN?	<p>Information about SEN is available on the School's website and in the School Prospectus. You can also access further information that is available city wide through the Plymouth Online Directory (POD)</p>
5.	Who are the people responsible for the children with SEN?	<p>Overall responsibility lies with the Headteacher and governing body. These responsibilities are delegated on a daily basis to – Special Educational Needs Co-ordinator (SENCO) Our SENCO is Mrs H Buckingham. The Inclusion Co-ordinator (INCO) The class teachers and support staff The Learning Mentor</p>
6.	How do I contact the person responsible for	<p>Contact details are available on the school website, the school prospectus or alternatively you can</p>

	SEN or arrange to meet them?	contact the school on Plymouth (01752) 660427 to speak to our Senco, Mrs Helen Buckingham.
7.	What specialist services and expertise are available at or accessed by the school ?	<p>At times it might be necessary to consult or involve a range of specialist services in order to meet more specialised needs. These services include :</p> <p>Educational Psychology (EP); Communication and Interaction team (CIT) Speech and Language Therapy (SALT) School Counsellor (SC) Outreach Services:- Children and Adolescent Mental Health Service (CAMHS) Plymouth Advisory team for Sensory Support (PASS), which includes Hearing Impaired Service (HI) and Visually Impaired Service (VI);); Multi Agency Support Teams We work with Social Services, Children’s Centres and Community Police Other services may be accessed through your GP.</p>
8.	What training or specialist expertise do your staff have around SEN?	<p>The SENCO is in the process of achieving the National Award for Special Educational Needs Co-ordination.</p> <p>Staff have qualifications in :</p> <p>Emotional Literacy Support (ELSA) Introduction to Counselling skills Post Graduate Diploma in Dyslexia and Literacy (including a module on Assessing for Specific Learning Difficulties in Literacy) Autistic Spectrum Disorder (ASD) Read Write Inc. intervention Plus a variety of specific teaching techniques according to need.</p>
9.	Who can I contact to provide additional advice and support for my family	<p>In the first instance, parents/carers are encouraged to talk to their child’s class teacher.</p> <p>For children with SEN, further information and support can be obtained from the SENCO, Mrs H Buckingham, who can also signpost families to</p>

		<p>relevant services.</p> <p>Plymouth Information Advice and Support for SEND offer a free and impartial service along with Local Children's Centres which offer a wide range of support and advice.</p> <p>For medical needs your General Practitioner (GP) and the School nurse are available.</p>
10.	<p>How are parents/ carers/children with SEN supported to share their views and concerns and work alongside the school</p>	<p>Children are involved with :</p> <ul style="list-style-type: none"> - Pupil conferencing - IEP reviews - Annual Statement/Education Health Care plan (EHC) reviews - LAC reviews - One Page Pupil Profile involvement. - Marking feedback in their books - Target setting - Parent Evening meetings <p>Parents/ Carers are involved with:</p> <ul style="list-style-type: none"> - Parent Evenings - IEP reviews - EHC proposals - Annual Statement /Education Health Care plan (EHC) reviews - LAC reviews - One Page Pupil Profile involvement - Meeting with outside agencies - Common Assessment Framework(CAF) meetings and TAM/TAF meetings to discuss Multi Agency Support Plans. <p>Also at Laira Green we have an open door approach where parents/carers can talk to members of staff to discuss daily concerns</p> <p>.</p>
11.	<p>If I am not happy with the provision at the school, how can I share my concerns or make a complaint?</p>	<p>In the first instance contact the class teacher.</p> <p>People who can help you with your complaint are:</p> <ul style="list-style-type: none"> - Class teacher - Deputy Head - Head teacher - SENCO/INCO Mrs Helen Buckingham - Plymouth Information Advice and Support for SEND - Clerk to the governors.

		There is a complaints procedure available in school – please ask at reception. Your complaint will be dealt with by the Chair of the Governing Body.
12.	How will the school prepare and support my child to join the school and transfer to a new one.	<p>On entry we offer an enhanced transition for children with additional needs in conjunction with Plymouth’s Early Alert policy. This involves staff liaising with Early Years Providers and Advisors to organise transition meetings which prepare the way for a smooth entry into school.</p> <p>When moving onto a new school or Key Stage we liaise with receiving staff to exchange relevant information and organise additional visits. The Learning Mentor works with specific children to spend time focussing on aspects of change that children may be unsure of.</p> <p>The school will ensure that all records are passed on to the receiving school.</p>
13.	Where can I find information about the Local Authority’s Local Offer for children with SEN and their families?	The Local Offer can be found online on the Plymouth Online Directory (POD)